



# CITY OF WILBURTON

300 West Main Street ♦ Wilburton, Oklahoma 74578  
PH (918) 465-5361 FAX (918) 465-4215

STEPHEN BRINLEE, Mayor  
CINDEE BLANKENSHIP, Clerk/Treasurer  
RICHARD LERBLANCE, City Attorney  
ROBERT BIAS, Police Chief

ALLEN LITTLEJOHN Ward 1  
TERRY HAYNES Ward 2  
DOUG SIMS Ward 3  
JAYME GOAD Ward 4  
JULIA KENDALL Ward 5

August 26, 2022

State Auditor's Office  
2300 North Lincoln Boulevard  
Room 100  
Oklahoma City, OK 73105

To Whom It May Concern:

I have enclosed the Budget Amendment forms to be filed for the City of Wilburton for the FY22-23 Budget to indicate needed adjustments:

Fund	Amend	Action	Council Approved
01, General Fund	#01	Use of Beginning Fund Balance of \$27,673. Police Dept: \$22,108. Additional Funds Needed to Increase Officers Wages by 10%.  Fire Dep: \$5,565. Additional Funds Needed for Part Time Secretary.	08-11-22, Attach #1
05, Park & Recreation	#02	Use of Beginning Fund Balance of \$3,975. Park & Field: \$1,800. Increase Budget for Additional Field Supplies, Fuel, Maintenance & Repairs & Miscellaneous Expenses. Concession: \$500. Increase Concession Supplies. Basketball: \$1,675. Increase to Add New Dept for Children's Basketball Clinic.	08-11-22, Attach #2
01, General Fund	#03	Use of beginning fund balance of \$26,783 General Government Increase Budget to Purchase Led Marquee.	08-11-22, Attach #3

Should you need any further information or clarification, please contact me at (918) 465-1006.

Sincerely,

*Cindee Blankenship*  
CINDEE BANKENSHIP  
City Clerk

RECEIVED

SEP 06 2022

State Auditor  
and Inspector

3 Encl (as stated)

*Latimer*

# BUDGET AMENDMENT FORM

Fund: 01 - GENERAL FUND

Amendment #: 1

Fiscal Year: 2022-2023

<u>Account #</u>	<u>Account Name</u>	<u>Estimated Revenue</u>		<u>Appropriations</u>	
		<u>Increase</u>	<u>Decrease</u>	<u>Increase</u>	<u>Decrease</u>
01-507-100	POLICE - SALARY			20,537	
01-507-115	POLICE - SALARY			1,571	
01-509-100	FIRE - SALARY			5,565	
<b>TOTALS</b>		<u>0</u>	<u>0</u>	<u>27,673</u>	<u>0</u>

**EXPLANATION:** USE OF BEGINNING FUND BALANCE

10% Hourly Increase for Police Officers

Budgeting Error Fire Dept Salary. Entered Wrong Amount on Budget - Listed as \$1,338. It Should of Been \$6,903.

Date Approved by City Council:

08-11-2022

# BUDGET AMENDMENT FORM

Fund: 05 - PARKS & RECREATION

Amendment #: 2

Fiscal Year: 2022-2023

<u>Account #</u>	<u>Account Name</u>	<u>Estimated Revenue</u>		<u>Appropriations</u>	
		<u>Increase</u>	<u>Decrease</u>	<u>Increase</u>	<u>Decrease</u>
05-522-201	PARK & FIELD - SUPPLIES			600	
05-522-202	PARK & FIELD - FUEL			300	
05-522-328	PARK & FIELD - MAINT & REPAIRS			800	
05-522-329	PARK & FIELD - MISC.			100	
05-528-201	CONCESSIONS - SUPPLIES			500	
05-529-326	BASKETBALL - CONTRACT LABOR			1,175	
05-529-329	BASKETBALL - MISC.			500	
<b>TOTALS</b>		<u>0</u>	<u>0</u>	<u>3,975</u>	<u>0</u>

**EXPLANATION: USE OF BEGINNING FUND BALANCE**

Increase Parks & Recreation Expense Accounts to Reflect Estimate of Need For  
FY 22-23 Budget

Date Approved by City Council:

08-11-2022

# BUDGET AMENDMENT FORM

Fund: 01 - GENERAL FUND

Amendment #: 3

Fiscal Year: 2022-2023

<u>Account #</u>	<u>Account Name</u>	<u>Estimated Revenue</u>		<u>Appropriations</u>	
		<u>Increase</u>	<u>Decrease</u>	<u>Increase</u>	<u>Decrease</u>
<b>GENERAL GOVERNMENT</b>					
01-501-400	GEN GOVERN - CAPITAL OUTLAY			26,783	
<b>TOTALS</b>		0	0	26,783	0

**EXPLANATION: USE OF BEGINNING FUND BALANCE**

PURCHASE LED MARQUEE \$24,783.00 W/INSTALLATION \$2,000.00

Date Approved by City Council:

8-11-22